



SJG RESTAURANT
BAR & EVENTS

WEDDINGS

JANUARY 2026 EDIT

All food and beverage charges are subject to an 18% Service Charge and 15% HST.
Due to the nature of fluctuating cost of goods, menu and pricing are subject to change at any time*

welcome letter.



First and foremost, thank you so much for considering St. James' Gate West Hills to host your special day. We understand the importance of a wedding and take the utmost pride in providing a truly memorable experience to not only the bride and groom, but every single guest we encounter along the way.

My name is Jessica Hill and I am the General Manager at St. James' Gate West Hills. I graduated Florida Gulf Coast University with a business degree in Resort & Hospitality Management and began my career in Canada working at several different luxury hotel chains - most recently as the Food and Beverage Manager for Andaz Byward Market Hotel in Ottawa, Ontario. My passion for restaurants and hospitality has never waivered and only ever grown stronger - ultimately bringing me back home to work for my family managing special events and operations. I take a unique responsibility to ensure that every single event is executed flawlessly - from beginning to end. From our initial meetings, to helping you design the perfect menu and offering expertise and advice to ensure no detail is left behind. I will always go above and beyond to help you make your dream wedding come true.

West Hills Golf added St. James Gate restaurant in May of 2022 and while we certainly hoped it would be a great success, we could have never anticipated the unwaivering support we have received from our community and now loyal guests. We are Fredericton's newest wedding venue (accommodating up to 100 guests) and hope to continue providing a premium tailored service for all our future brides to be. We have a custom space for outdoor Ceremonies, a separate outdoor space for Cocktail Hour, a private event room for your Dinner Reception (private bar, dancefloor and balcony included) with beautiful views of our stunning greens - also perfect for all your wedding photos.

To inquire on dates, availability and room rental pricing - please submit an event inquiry form on our website (link below). I look forward to hearing from you soon!

details made easy.

What's Included:

- Natural tree stump centerpieces
- Cheesecloth table runners (green + gold) **x20**
- Various gold votives and tea lights
- All required china, glassware, napkins and cutlery
- Standard black banquet chairs for reception **x120**
- 60" round banquet tables **x12**
- 6-foot tables (72" x 30") **x8**
- 24" round natural solid wood high top tables with optional black spandex linen **x8**
- Black table linens
- Built-in dance floor
- Complete setup of room and bar and full staffing during event (excluding additional decor)
- Private balcony with stunning views
- Elevator to 2nd floor
- Private washrooms
- Podium & wireless microphone
- Built-in Sonos speakers for music
- Ability to leave your belongings & decorations overnight for next-day pickup.
- Extended room bookings for access to room and rehearsal the day before (based on availability*)
- White folding chairs for ceremony **x90**
 - rental fee \$5/chair - includes full setup and tear down by our team
- Outdoor high top table for wedding signing during ceremony
- Built-in arch for ceremonies at the Grotto
- Golf carts provided for ceremony transport and wedding pictures on the golf course
- Menu tastings available at a discounted rate





ceremonies.

THE GROTTO

Our newest addition to West Hills! The Grotto was designed specifically for outdoor ceremonies. Cantilevered over the running stream with a built-in arch, The Grotto features a backdrop of natural sounds and greenery, while being slightly tucked away for privacy.



THE BALCONY

The perfect location for a smaller, more intimate ceremony. Our covered balcony features stunning views of the golf course and makes planning a breeze in the event of bad weather.



THE PATIO*

The perfect location for a smaller, more intimate ceremony. Our covered balcony features stunning views of the golf course and makes planning a breeze in the event of bad weather.



Ceremonies on the patio are available as a back-up plan due to rain or bad weather. If the Patio is your preferred ceremony space, an additional fee and/or some restrictions may apply

planning made easy.

PRE-CEREMONY MINGLE

Offer your guests the option to arrive early and mingle at our outdoor Kiosk for pre-ceremony drinks and mingling.

All beverages are served in plastic or cans, with the ability to bring beverages to the ceremony space. The Kiosk has tables, chairs, couches, a covered pergola and a grassed area for lawn games. Guests can easily walk from the Kiosk down to the Grotto, or golf carts can be used for transport if needed.

DINNER

We offer a variety of customizable menus for your special dinner. Please select from the menus outlined in this menu brochure - or discuss with your event manager should you have any special requests - we are happy to accommodate.

For **plated dinners**, we recommend the following for a smooth and flawless service:

- **One starter** for all guests
- **Three main dishes** for guests to choose from (each protein should include a starch and sauce, if applicable). We recommend to include a vegetarian option in your selection of main dishes.
- **One dessert** for all guests (or you may also bring your own specialty dessert).

Wine can also be served with dinner. If so, we generally recommend one bottle each of red and white per table.

If you would like us to cut and serve your wedding cake, a \$2/person fee will apply. Otherwise if you would like to cut and serve your own cake and/or offer something like cookies or cupcakes - we can provide plates and cutlery as needed for no extra charge.

EXTRAS

- **CELEBRATORY CHAMPAGNE TOAST**
- **LATE NIGHT SNACKS**

COCKTAIL HOUR

We recommend offering some light snacks for your guests during cocktail hour.

One of our signature cheese and charcuterie grazing boards and/or a variety of 3-4 passed hors d'oeuvres is always a great option! Cocktail hour generally lasts for about an hour and can be held at the outdoor Kiosk or directly in the event room (including the balcony).

THE BAR

There are many different options for the bar - which cover a variety of different budgets.

Here are a few popular options:

CASH BAR

all guests pay for their own drinks

DRINK TICKETS

We can provide drink vouchers (or feel free to bring your own) that allow only drinks ordered with a ticket to be added to the master bill. It is common to offer 1-2 drink tickets per guest in conjunction with a Cash Bar, however it is completely up to you!

OPEN BAR

all drinks are added to the master bill

PARTIAL OPEN BAR

If you are interested in an open bar but not for the entire night, a great option is to cover the cost of drinks for your guests for a specific amount of time (ie. during cocktail hour, or until dinner is served) - or if you are working with a specific budget, you can cover the drinks up to a certain dollar amount (ie. up to \$1000) then once the budget is reached, we switch to cash bar.

SUBSIDIZED ("TOONIE") BAR

You can partially cover the cost of drinks to lower the price for your guests. For example, if you want guests to pay \$2 for each drink, then you would pay for the difference plus tax and gratuity.

Please note that if this option is selected, it must remain in place for the entire night as prices cannot be adjusted mid-service.

***Some restrictions may apply - see Event Contract for more details.**

All food and beverage charges are subject to an 18% Service Charge and 15% HST.
Due to the nature of fluctuating cost of goods, menu and pricing are subject to change at any time*

cocktail inspiration

a list of both classic and signature cocktails with seasonal variations to help you plan the perfect his & hers cocktails.

SANGRIA

red or white wine, amaretto, peach, fresh fruit and juices.

APEROL SPRITZ

aperol, prosecco, club soda and orange slice.

variations: *blood orange / pomegranate / strawberry*

MOJITO

aged rum, fresh citrus, mint citrus and soda.

variations: *classic / blueberry / raspberry / pineapple coconut / mango*

MARGARITA

aged tequila, fresh citrus, simple syrup and soda.

variations: *passionfruit / strawberry / grapefruit lychee / mango*

REFRESHERS

first light vodka, fresh lemon, syrup and soda.

variations: *classic lemon / strawberry basil / grapefruit lychee*

GIN & TONIC (OR SODA)

first light gin, fresh citrus and tonic or soda.

variations: *elderflower / cucumber / grapefruit / peach / lemon lavender*

OLD FASHIONED

swear jar whiskey, demerara, angostura and orange bitters

WHISKEY GINGER BERRY

rye whiskey, seasonal berry syrup, fresh citrus, ginger beer and soda.



SJG RESTAURANT
BAR & EVENTS

COCKTAIL RECEPTIONS

hors d'oeuvres

Appetizers can be passed around the room, or plated on boards (*some restrictions may apply*).

We recommended: 4-6 pieces per person outside of meal hours | 7-10 pieces per person during meal hours

Priced per dozen. Minimum order requirement of 3 dozen per item.

- STEAK & BLEU CROSTINI** caramelized onion, horseradish aioli, crumbled bleu 40
- TRUFFLE MUSHROOM CROSTINI** wild mushroom medley, rich cream & parmesan [V] 30
- WHIPPED GOAT CHEESE CROSTINI** blueberry compote [V] 28
- STRAWBERRY BRUSCHETTA** shallot, basil, goat cheese, balsamic reduction [V] 30
- ROASTED GARLIC HUMMUS CROSTINI** pickled onion, kalamata olive, chili oil [V] 24
- TORCHED BRIE CROSTINI** cranberry chutney **or** bomba hot honey & toasted walnut [V] 28
- SMOKED SALMON CROSTINI** dill cream cheese & pickled onion 34
- PROSCIUTTO-WRAPPED MOZZARELLA** basil & balsamic reduction 38
- CHICKEN SOUVLAKI** house tzatziki, feta, pickled onion, mini naan 38
- BEEF TARTARE** with aioli + shaved parm, crostini 48
- BACON-WRAPPED SCALLOP** [GF] 40
- RAW OYSTERS** house-cocktail sauce [GF] 42
- JUMBO SHRIMP COCKTAIL** cocktail sauce [GF/V] 42
- TUNA POKE** soy honey, avocado, mango, cilantro, fried wonton 42
- CRISPY HADDOCK BITES** caper dill remoulade [GF] 34
- COCONUT SHRIMP** cocktail sauce 32
- FRIED MUSHROOMS** horseradish aioli (V) 20
- STICKY HALLOUMI BITES** fried crispy with hot honey [V/GF] 30
- POTSTICKER** chicken + pork gyoza, green onion, soy honey 28
- HOUSE-MADE POPCORN CHICKEN** tossed in garlic buffalo **or** asian sesame with buttermilk ranch 34
- FRIED CAULIFLOWER** tossed in garlic buffalo **or** asian sesame with buttermilk ranch [GF/V] 32
- ARANCINI** mushroom + goat cheese, san marzano sauce, whipped ricotta & parmesan [V] 36
- TRUFFLE MAC N' CHEESE BITES** chipotle aioli [V] 42
- SPRING ROLLS** sweet chili dip [V] 28
- BAKED SPANAKOPITA** house tzatziki 28
- MINI BEEF WELLINGTON** demi-glace 52
- MARINATED STEAK BITES** horseradish aioli 42
- CHICKEN SATAY** thai marinade, peanut sauce, cilantro 36
- GATE BURGER SLIDER** boursin cheese, bacon, smoked tomato jam 64
- SMASH BURGER SLIDER** fried onion, cheddar, pickle & all-dressed aioli 64
- BBQ PULLED PORK SLIDER** crunchy fried onion, coleslaw 64
- MEATBALLS** Nonna style (GF), house BBQ (GF) **or** mustard demi cream sauce 28
- INDIVIDUAL BABY BACK RIBS** glazed in our house BBQ sauce 42

All food and beverage charges are subject to an 18% Service Charge and 15% HST.

*Due to the nature of fluctuating cost of goods, menu and pricing are subject to change at any time**

platters + boards

CHEESE + CHARCUTERIE

house-cut cured meats / assorted cheeses & spreads / pickled things / crackers / crostinis
**just cheese or charcuterie is cool too*

small \$165 (serves 15-30) | medium \$325 (serves 30--50) | large \$495 (serves 50-80)

VEGGIE PLATER

crisp vegetables served with house-made dilly ranch

small \$125 (serves 15-25 people) | large \$165 (serves 25-40 people)

BREADS & SPREADS

roasted garlic hummus, bruschetta, french onion dip, served with crostinis, pita and kettle chips
one size \$125 (serves 25-40 people)

SMOKED SALMON PLATTER

capser dill cream cheese, pickled red onion, grilled lemon, crackers + crostinis

small \$195 (serves 15-25 people) | large \$295 (serves 25-40 people)

SEASONAL FRUIT PLATTER

sliced fresh fruits + berries

small \$125 (serves 15-25 people) | large \$165 (serves 25-40 people)

ASSORTED SANDWICHES + WRAPS

tea sandwiches \$8/sandwich | full-size \$15/sandwich

TURKEY PINWHEELS

roasted turkey / bacon / buttermilk ranch / cheddar / cream cheese / green onion \$12/wrap

WARM SPINACH + ARTICHOKE DIP

served with mini naan, grilled pita + house-fried kettle chips one size \$195 (serves 25-40 people)

CHEF INSPIRED CROSTINI BOARD

a hand-made live edge board plated with a variety of our signature crostinis

CHICKEN WING PLATTER

house-made sauces on the side: garlic buffalo, BBQ, buttermilk ranch and bleu cheese \$30/dzn

MINI SWEETS

assorted mini dessert squares \$24 per 12pc

All food and beverage charges are subject to an 18% Service Charge and 15% HST.

*Due to the nature of fluctuating cost of goods, menu and pricing are subject to change at any time**

SJG RESTAURANT
BAR & EVENTS

DINNER MENUS

menus available for private event room only.

All food and beverage charges are subject to an 18% Service Charge and 15% HST.
*Due to the nature of fluctuating cost of goods, menu and pricing are subject to change at any time**

custom plated dinner

all starters include house-baked bread + butter on every table.
minimum 25 people and pre-order required. menu available in private event room only.

INSTRUCTIONS:

Please select a maximum of (2) starters, three (3) mains (including a vegetarian option) and two (2) dessert options for your group.
If more than one option is selected for either course, a guest list with meal choices and seating chart is required in advance.
Place cards at each seat may also be required to indicate each guests' meal choice for a seamless service.

starters

- SOUP** cauliflower leek / truffle mushroom / carrot ginger / roasted red pepper / loaded potato / tomato pesto bisque +9
- SEAFOOD CHOWDER** haddock / scallops / shrimp / rich cream +14
- MARKET GREENS** chef inspired seasonal vegetables & house vinaigrette (VEGAN) +10
- WATERMELON FETA** cucumber, micro greens, citrus vinaigrette, balsamic reduction (V) +12
- CAESAR** crisp romaine, bacon, fried chickpeas, parmesan, house garlic anchovy dressing +12
- ROASTED SQUASH & BEET** mixed greens, goat cheese, toasted walnuts, dried cranberry, honey balsamic (V) +12
- SUMMER BERRY** mixed greens, seasonal berries, goat cheese, toasted walnuts, blueberry vinaigrette (V) +12
- TOMATO CAPRESE** heirloom tomato, fresh mozzarella, mixed greens, fresh basil, flakey salt, balsamic + EVOO (V) +12
- APPLE & BLUE CHEESE** mixed greens, dried cranberry, shaved red onion, candied pecan, balsamic dressing (V) +12
- SUPERFOOD** kale, quinoa, shaved brussels, dried cranberry, apple, pepitas, feta, radish, maple shallot vinaigrette (V) +12
- CLASSIC WEDGE** iceberg lettuce, bacon, cherry tomato, pickled onion, blue cheese & buttermilk ranch dressing +12

mains

all proteins served with seasonal vegetables and choice of one starch (same for all guests):
starch options: garlic mashed potato / herb-roasted fingerlings / turmeric rice pilaf / lemon herb quinoa

- RED WINE BRAISED BEEF** rich demi-glace +33
- SEARED ATLANTIC SALMON** maple soy glaze **or** dill crème fraiche **or** roasted red pepper cream sauce +34
- BAKED HADDOCK** lemon caper sauce **or** dill crème fraiche +31
- FRIED CHICKEN CUTLET** mustard demi +30
- CORNISH HEN** herbed pan sauce **or** mustard demi +30
- ROASTED CHICKEN SUPREME** mustard demi **or** roasted red pepper cream sauce +33
- BACON-WRAPPED PORK TENDERLOIN** cranberry apple chutney **or** mustard demi +30
- STRIPLOIN** 10oz certified angus beef (served medium) with rich demi-glace, peppercorn sauce or garlic herb butter +MP
- BUTTERNUT SQUASH GNOCCHI** kale, sundried tomato, Grana Padano, toasted pepita (V) +26
- MUSHROOM & SPINACH FETTUCINE** garlic parmesan cream sauce (V) +24
- TUMERIC ROASTED CAULIFLOWER STEAK*** lentils, carrot ginger puree, chimichurri (VEGAN) +26
- KIDS MEALS:** chicken tenders & fries **-or-** macaroni & cheese +14

dessert

includes coffee & tea

- ASSORTED MINI DESSERT SQUARES** served buffet-style +12
- TRIPLE CHOCOLATE MOUSSE | SALTED CARAMEL CHEESECAKE | WARM FUDGE BROWNIE | MASCARPONE TIRAMISU | STICKY TOFFEE PUDDING | CARROT CAKE | TURTLE CHEESECAKE** +14

All food and beverage charges are subject to an 18% Service Charge and 15% HST.
*Due to the nature of fluctuating cost of goods, menu and pricing are subject to change at any time**

buffet dinner

minimum 25 people required for any buffet.
includes coffee, tea and selection of mini dessert squares.

\$59/person

salads

Choose two (2) for your group

MARKET GREENS seasonal vegetables & house-made dressings

HOUSE CAESAR kale or romaine, Grana Padano, bacon, fried chickpeas, garlic + anchovy dressing (gf)

ROASTED SQUASH & BEET mixed greens, goat cheese, toasted walnuts, dried cranberry, balsamic dressing (gf)

SUPERFOOD kale, quinoa, shaved brussels, apple, dried cranberry, pumpkin seed, crumbled feta, radish, maple shallot vinaigrette (gf)

SUMMER BERRY mixed greens, seasonal berries, goat cheese, toasted walnuts, blueberry vinaigrette (gf)

ROASTED FINGERLING fresh herbs, capers, aged cheddar, green onion, grainy mustard aioli (gf)

DILL PICKLE POTATO SALAD
hard-boiled egg, mustard, relish, celery, red onion & fresh dill

STREET CORN MACARONI SALAD
roasted corn, red peppers, onion, feta cheese, fresh herbs, chipotle lime aioli

SUNDRIED TOMATO PASTA SALAD
seasonal vegetables, fresh herbs, sundried tomatoes, feta + parmesan cheese, creamy red wine vinaigrette

proteins

Choose two (2) for your group

*individually plated meals can be prepared for vegetarians and/or any specific dietary requirements

ROASTED CHICKEN SUPREME
lemon caper **or** mustard demi veloute **or** roasted red pepper cream

BUTTERMILK FRIED CHICKEN CUTLET
hot honey **or** mustard demi

ROTISSERIE-STYLE CHICKEN
seasoned with house BBQ **or** house-made chalet sauce (gf)

CHICKEN CACCIATORE
braised chicken in a rustic, briny italian tomato sauce

ATLANTIC SALMON
maple soy glaze **or** lemon dill cream **or** pineapple salsa

BBQ PULLED PORK
slow-braised with house BBQ sauce

BABY BACK RIBS
adobo style **or** house BBQ

RED WINE BRAISED BEEF
demi-glace

GARLIC + HERB CRUSTED PORK LOIN
mustard demi **or** cranberry apple chutney (gf)

BAKED HADDOCK
lemon dill cream, fried capers (gf)

Add a Chef-Attended Roast Beef Carving Station +12/person

sides

Choose two (2) for your group

SEASONAL VEGETABLES

GARLIC MASHED POTATO

HERB-ROASTED FINGERLINGS

TURMERIC RICE PILAF

CORN SUCCOTASH

SUMMER VEGETABLE RATATOUILLE

BECHAMEL MAC N' CHEESE

CAULIFLOWER + BROCCOLI GRATIN

ROASTED ASPARAGUS

GRILLED BROCCOLINI

HONEY GLAZED CARROTS

Add an Extra Salad or Side Dish
+4/person

All food and beverage charges are subject to an 18% Service Charge and 15% HST.

*Due to the nature of fluctuating cost of goods, menu and pricing are subject to change at any time**

COST SUMMARY OF WEDDING: You can refer to our Wedding Brochure to plan your menu. Once menu selections are made (such as hors d'oeuvres or platters for cocktail hour, dinner, late night snacks, drink tickets, wine with dinner, etc.) then a quote (Event Order) can be provided to summarize anticipated charges. Our Venue fee is in addition to any food and beverage charges, and is quoted individually on a case by case basis as it can vary by date, wedding size and anticipated food and beverage spend. All food and beverage charges are subject to 18% service charge and 15% HST. Ceremony chair rentals are an additional \$5/chair - which includes setup and tear down by our team. A 2.5% credit card processing fee may apply to the final bill, or can be removed by paying via cash, cheque, e-transfer or money order. Note that a labour fee of \$20/hour (per bartender) for a minimum of 3 hours may be applied if net bar sales are less than \$500.

PLATED MEALS: Each guest will receive the same starter and dessert. Guests can choose from three entrees (including a vegetarian option). If more than one option is selected for any course, menu place-cards must be at each place setting to clearly indicate the guest's choice. The guest's meal choice must be visible. We can also create basic place-cards upon request. A final guest list with meal choices, allergies/dietary restrictions and which table they are sitting at must be provided in advance.

BUFFETS: We will always prepare more than enough food to ensure that every guests receives one full plate of food. After all guests have passed through the buffet, we will leave it up for a short period of time incase anyone would like a second plate or a little extra of something in particular. However certain some items may run low and will not be replenished once all guests have received their one plate. Buffets are not intended to be "all-you-can-eat", but rather a help yourself style of dinner.

COCKTAIL RECEPTION: We can offer passed hors d'oeuvres (canapes passed around by our staff), appetizer boards (plated appetizers for guests to help themselves), or combination of both. There is no extra cost for the staff to pass around the food, however a minimum order requirement may apply.

THE BAR: We offer a full-service bar and custom Signature Cocktails can also be created for your event. Depending on the event size, we recommend limiting the cocktail menu to manage any line-ups at the bar. Note that a labour fee of \$20/hour (per bartender) for a minimum of 3 hours will be applied if net beverage sales are less than \$500.

ALLERGIES: We are very diligent to accommodating all food allergies you. Please note that nuts, seafood and other allergens are used in the Kitchen, however we are very careful in preparing for special events. Many of our desserts are made by a third party bakery, and therefore cannot be guaranteed nut free.

ROOM CAPACITY:

Stand-Up Receptions: accommodate up to 150 guests, depending on room setup requirements.

Seated Dinners: accommodate up to 100 people, depending on room setup requirements.

OUTSIDE FOOD AND BEVERAGE: With the exception of specialty desserts and wedding cakes, all food and beverage must be purchased through WHG. Outside desserts may be subject to a fee. For the safety of our guests and due to provincial and safety standards, no food or beverage shall be brought onto the WHG premises.

WEDDING PHOTOS & TRANSPORT: Most wedding photos can be captured close to the clubhouse or at the Grotto - including pictures close to the 9th and 18th greens, under the covered bridge, near the flower beds, etc. We do allow for more intimate photos (bride, groom, photographer) on the golf course, for which we can provide complimentary golf carts. We can also provide golf carts for guest transport to wedding ceremony at the Grotto. Carts can be requested at the Pro Shop desk by letting them know you are and keys will be provided. Keys must be returned to Pro Shop after use.

ROOM SETUP AND DECORATIONS: Setup and tear down time must be taken into account when reserving the room. Any and all room setup plans, decorations and displays should be approved in advance to ensure capabilities and avoid any unnecessary damage or clean-up fees. This includes any interior and exterior signage and banners, room decorations and exterior decorations not normally present on the premises. The use of command hooks, nails, staples, and tacks on the function walls is not permitted. The use of glitter, confetti or rice is also not permitted. Smoke machines are not permitted. All candles must be contained or enclosed in glass. Personal belongings must be removed from WHG property at the end of each event - unless other arrangements have been made with your event coordinator (extended-day wedding bookings). Any violation of these regulations may result in a service fee of at least one hundred dollars (\$100) but could be more depending on the circumstances.

DEPOSITS & PAYMENTS: A non-refundable deposit of \$500 is required to secure the room. Space is not contractually obliged until a signed contract and/or non-refundable deposit are received by WHG. Deposits and payments can be via e-transfer, credit card, debit card, cheque or cash. After the initial \$500 deposit, any further payments made towards the event are subject to a 2.5% processing fee when paid via credit card. E-transfer, cheque or cash payments are accepted without any additional fees. All deposits/payments will applied to final bill as a credit. All deposits are non-refundable.

A second deposit equal to fifty percent (50%) of the Event Proposal may be due thirty (30) days prior to the event, unless otherwise discussed with your event coordinator. Payment plans may be unique to each event and should be discussed in more detail with your coordinator. Final payments are due within 30 days post event date. Outstanding bills past 30 days may be subject to a 10% late fee. With the exception of government and certain organizations, a valid credit card number must be provided on file for any incidentals or last minute additions as requested by the host. The remaining balance will be charged to credit card on file, unless otherwise noted or discussed with your event coordinator.

All event payments made via credit card (with exception of initial \$500 deposit) are subject to a 2.5% processing fee.

CANCELLATIONS: In the event of a cancellation, all deposits are non-refundable and non-transferrable to future dates. An administration fee for consulting services rendered may also be charged at the discretion of the event coordinator, should the event be cancelled within fourteen (14) days of the scheduled event.

GUARANTEE OF ATTENDANCE: An estimated number of guests is required for an Event Proposal. This number serves as the original contracted number until a guaranteed number is provided. A semi-final guaranteed number of guests is required at least two weeks (14 days) prior to the event - for the purposes of ordering and scheduling. A Final Guarantee is due no later than 72 hours prior to event date and is not subject to change.

Please note that in some cases (special order requirements, etc.), the Final Guarantee may not be subject to a reduction of more than a 10% from original Semi-Final Guarantee. If Final Guarantee is reduced by more than 20% of initial contracted number of guests, certain pricing adjustments may apply or an increased room rental charge may be considered. It is the client's responsibility to communicate guaranteed number of guests to WHG. In the event that no guarantees are received, then the original contracted number of guests will be used as the final guarantee (or the actual number of guests served, whichever is greater) and will be charged accordingly.

ALCOHOL SERVING & LOITERING: Alcohol will not be served to minors, under the age of nineteen (19) years old, or to any individuals who appear to be intoxicated. Please note that it is unlawful to remove unused product from the licensed area of WHG, as we are responsible for all beverage sales and services in accordance with the regulations of the New Brunswick liquor control act. Those who violate any of the WHG policies (listed here or otherwise) or the New Brunswick liquor control act may be asked to leave the premises. WHG reserves the right to inspect and monitor all functions, as well as discontinue service to some or all of the guests in the event of any violation of WHG policies (listed here or otherwise) or the New Brunswick liquor control act.

We have a zero-tolerance policy for un-licensed (outside) liquor. If any outside liquor is found on the premises, it may not only be confiscated, but if any guest is caught drinking or in possession of any un-licensed alcohol - it could also be grounds for immediate termination of the event. Note that guests are not allowed to loiter in the parking lot, on the golf course or in the restaurant (after hours) during any event. Guests must stay within the Event Room (including all upstairs space), Balcony, Lobby and Front Entrance. Unnecessary loitering is a violation of WHG policies and may also be grounds for immediate event termination.

TICKET SALES & THIRD PARTY VENDORS: Should the host wish to sell tickets for their event, details must be discussed and approved by WHG prior to any ticket sales or commencement of marketing. Discuss details with your coordinator for approval. The use of third-party vendors must be approved by WHG. A list of approved vendors hired by the event host must be provided to the event manager prior to the event. Contact info may be requested as well.

SMOKING: Smoking may be allowed on the balcony during private events **only**. Please use this as a designated smoking/vaping area and be sure to dispose of cigarette butts appropriately (ashtrays may be provided). Littering on the property will not be tolerated and may incur a clean-up fee of \$100.

PROPERTY DAMAGES AND LOSSES: The contract signer will be responsible for the cost of any damages, theft or destruction to WHG (including any damage to Simulator Room, if used) and its premises by attendees and other persons at the event, included third party vendors hired by the event host. WHG will not be held responsible for any items lost, stolen, damaged or left on the premises by the event guests.